

Presentation Survival School



A great presenter has two unique qualities: appropriate skills and personal confidence. This confidence comes from knowing what you want to say and being comfortable with your communication skills.

In this **two day workshop**, you will master the skills that will make you a better speaker and presenter.

How You Will Benefit

At the end of the workshop you will be able to:

- Identify ways to gain rapport with your audience
- Learn techniques to reduce nervousness and fear
- Recognise how visual aids can create impact and attention
- Develop techniques to create a professional presence
- Learn some different ways to prepare and organise information
- Prepare, practice, and present short presentations

What's Included?

- Instruction by an expert facilitator
- Small interactive classes
- Specialised manual and course materials

What You Will Cover

- Communication skills
- How to edit your conversation
- Appropriately sharing yourself with others
- Trust
- Positive self-talk
- Making the most of meetings
- Body language
- Sticky situations
- Advantages of oral presentations
- Planning your presentation with PAFEO
- Overcoming nervousness
- The STARR pattern
- Start writing!
- How to limit your information
- Creating an audience profile
- Your speaking voice
- Adding punch to your presentation
- Presentation practice

YES! Enrol me now!
REGISTRATION FORM

Presentation Survival school

Participant's name:	_____	Position:	_____
Organisation:	_____		
Work Address:	_____		
Phone:	_____	Email:	_____
Credit card type: MasterCard / Visa Only			
Name on card:	_____	Amount:	_____
Credit Card Number	_____	Expiry Date	_____
Signature	_____		

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